

**MVBCN Executive Committee Meeting
Minutes of the Meeting
Thursday, December 28, 2017
3:00 PM
550 Hawthorne Ave. SE, Suite 140, Salem, OR 97301**

Board Members Present

Jamie Brasington, Consumer Advocate, alternate	<i>via teleconference</i>
Commissioner Carlson, Marion County	<i>via teleconference</i>
Jackie Haddon, Valley Mental Health	<i>via teleconference</i>
Greg Hansen, Administrative Officer, Polk County	
John Lattimer, Chief Administrative Officer, Marion County	<i>via teleconference</i>
Lisa Lillico, Consumer Advocate	<i>via teleconference</i>
Tim Markwell, New Perspectives Center for Counseling and Therapy, alternate	<i>via teleconference</i>
Commissioner Pope, Polk County	

MVBCN Staff

Cindy Becker, Executive Director
Andrea Dabler, Executive Assistant
Darlene Krenitz, Finance & Operations Director
Rob McAdam, Quality & Network Director

1. Call meeting to order: Welcome and introductions

Commissioner Pope, Board Chair, called the meeting to order at 3:00 PM and invited everyone present and via teleconference to introduce themselves.

2. Public Comment

Commissioner Pope allowed for public comment; there was none.

3. BCN Executive Director's Report (Information)**a. 2017 Year in Review**

Cindy prepared a detailed accounting of BCN activities accomplished in 2017 and projects for 2018. She asked the committee to review and bring feedback along with board priorities to the January meeting.

- Commissioner Pope reiterated board review of Cindy's document and provide feedback to all via email to help set BCN's priorities for 2018.

4. Financial Update (Information/Action)**a. November 2017 YTD Financial Update (Information)**

Darlene walked the committee through the November YTD financial report.

b. 2015 Quality Incentive Metrics distribution (Information)

- Cindy directed the board's attention to her memo seeking board approval to disburse \$99,000 to Marion and Polk Counties for meeting the 2015 quality incentive metric for reaching 60-day DHS assessments.
- BCN received the funds July 2016.

MOTION: *Greg Hansen made a motion to approve the 2015 disbursement to Marion and Polk Counties as presented; Jackie Haddon seconded the motion. The motion passed unanimously.*

5. 2018 Forecast Impact on BCN (Information/Action)

a. WVCH Provider Services Agreement amendment #4 (Action)

Cindy reported progress to date on the 2018 WVCH – BCN provider services agreement (PSA) amendment.

- The board discussed contract negotiations and communication thus far between Cindy, Dean Andretta, Rob Johnson, and Commissioner Pope.
- The board expressed its concerns and interests regarding contract terms.
- Cindy has proposed language for the amendment that she will send to BCN’s legal counsel for review then distribute to the board.

MOTION: *Commissioner Carlson made a motion to approve the WVCH – BCN contract amendment #4 with conceptual approval of additional language specifying accountability for psychiatric mental health nurse practitioners and mental health clinicians; Greg Hansen seconded the motion. The motion passed unanimously.*

b. Summary of 2018 Private Panel Contracts (Information)

Cindy recapped her memo to the board outlining details of proposed 2018 provider contract renewals and amendments.

6. Resolution #2017-010 - Oregon Savings Growth Plan & Plan Trust Declaration (Action)

Darlene Krenitz presented Resolution #2010-010 for board approval to enter into an agreement with Oregon Savings Growth (OSGP) 457 deferred comp plan to be offered to BCN employees.

- A full packet of OSGP information, including the administrative services agreement was included in the advance board packet.
- The OSGP would replace the 457-plan offered by Marion County after BCN ends its contract with Marion County for business services.

MOTION: *Commissioner Carlson made a motion to authorize the board chair to sign Resolution #2017-010 for Oregon Savings Growth Plan & Trust Declaration; John Lattimer seconded the motion. The motion passed unanimously.*

7. Other (Information/Action)

a. List of Executed Contracts

A list of contracts and amendments signed since the November meeting was distributed in advance of this meeting; there were no questions.

b. Executive Session (if needed) - pursuant to ORS 192.660 Sec. 2 (a) (b) (f) (h) or (i)

An executive session was not convened.

c. Other

Commissioner Pope announced that Cindy Becker submitted notice of her intent to retire in March 2018.

- Cindy will update the Executive Director’s job description so the board may pursue recruitment for a replacement.
- Cindy offered to refer potential candidates to the board and she said she is willing to work part-time when she returns from vacation in May.

- Commissioner Pope requested feedback and potential candidate names be sent to him.
- Commissioner Pope consulted with Rebekah Jacobsen about Cindy's performance evaluation and it is on hold. Cindy may waive a performance evaluation in light of her pending retirement.
- Cindy requested board feedback regarding its priorities to be attended to before she leaves.

Commissioner Pope adjourned the meeting at 4:00 PM.

Minutes were prepared by Andrea Dabler.

Next meeting: Tuesday, January 23, 2018 at 3:00 PM