



550 Hawthorne Ave SE, Suite 140 Salem, Oregon 97301
T: 503.361.2647 F: 503.585.4989 W: mvbcn.org

**Mid-Valley Behavioral Care Network
Executive Committee
Minutes of the Meeting
Tuesday, July 24, 2018
3:00 PM**

550 Hawthorne Ave. SE, Suite 140, Salem, OR 97301

Executive Committee members present

Commissioner Janet Carlson, Marion County
Jackie Haddon, Director, Valley Mental Health *via teleconference phone*
Greg Hansen, Administrative Officer, Polk County
John Lattimer, Chief Administrative Officer, Marion County
Lisa Lillico, Consumer Advocate
Tim Markwell, Director, New Perspectives Center for Counseling & Therapy, alternate
Commissioner Craig Pope, Polk County
Nancy Rickenbach, Chief Operating Officer, Willamette Valley Community Health

County Health Departments

Noelle Carroll, Director, Polk County Health Services
Cary Moller, Administrator, Marion County Health & Human Services

BCN Board of Directors member

Commissioner Kevin Cameron, Marion County

BCN staff

Andrea Dabler, Executive Assistant
Justin Hopkins, Executive Director
Darlene Krenitz, Finance & Operations Director
Rob McAdam, Quality & Network Director

1. Call meeting to order: Welcome and introductions

John Lattimer, Vice-chair called the meeting to order at 3:00 PM and invited everyone present to introduce themselves.

2. Public comment

John allowed for public comment; there was none.

3. Approval of previous meeting minutes for April 24, 2018 and June 14, 2018 (action)

Draft minutes from the April 24, 2018 and June 14, 2018 meeting were distributed in advance of this meeting.

MOTION: *Greg Hansen made a motion to approve the minutes from the April 24, 2018 and June 14, 2018 meetings; Nancy Rickenbach seconded the motion. The motion passed unanimously.*

4. Executive Director's report (information/action)

a. BCN – WVCH integration

Justin provided an update on planning and progress regarding BCN's pending restructuring and integration with WVCH.

- The proposal is for a January 1, 2019 effective date and has been announced to BCN, WVCH, and community partners.
- Implementation and structure of the two entities is to be determined.

b. Provider discussion

Justin recapped his meeting with the CEOs and directors from our provider agencies and their problem-solving regarding BCN cost containment.

- The provider leadership discussed ideas, but no immediate solutions were realized that would gain significant cost savings in the next four to six months.
- Justin and the board discussed reducing rates, but after careful deliberation, agreed that reducing rates is not the solution.

c. BCN sponsorships

Justin updated the board on two BCN sponsorships.

- A \$350.00 sponsorship was given to the Northwest Institute of Addictions Studies for their annual summer conference on July 17th & 18th. The conference provided relevant information and training related to substance use disorders and behavioral health. Two BCN staff attended; Andrea Quicksall, Behavioral Health Coordinator and Clay Peterson, Peer Network Coordinator.
- A \$1,000.00 sponsorship was given to the Marion-Polk Peer Coalition for the annual Hand Across the Bridge event which is September 7th. This is a large, well-attended community event where participants gather at the Marion Square Park and move across the Marion Street Bridge. Clay Peterson chairs the Marion-Polk Peer Coalition and will be attending this year's event.

{Commissioner Pope, Boar Chair arrived at 3:06 PM. John Lattimer handed the meeting over to Commissioner Pope at 3:10 PM.}

d. BCN future planning - Resolution #2018-0003 - dissolution of MVBCN

Justin referred to the resolution for the dissolution of BCN in preparation for changes effective January 1, 2019.

- The IGA states termination is allowed 180 days advance in writing or less than 180 days if all member counties agree.
- Commissioner Pope said he consulted with Polk's legal counsel and the dissolution cannot be done by BCN resolution.
- Per the Intergovernmental Agreement (IGA), the resolution authority lies with the counties.
- Marion and Polk will follow-up on a resolution with their respective boards.
- The board discussed other aspects of BCN's future for 2019 and beyond.

5. Financial (information/action)

a. Resolution #2018-002 - Mid-Willamette Valley Acute Care Region (MWVACR)

Darlene called the committee's attention to the memo provided in advance for background on distributing the remaining MWACR funds to the seven counties.

- The MWACR was comprised of Benton, Lincoln, Linn, Marion, Polk, Tillamook, and Yamhill Counties.
- Darlene confirmed that final balances have been reconciled as outlined in resolution #2018-002.

MOTION: *Commissioner Carlson made a motion to authorize the board chair to sign Resolution #2018-002 authorizing the distribution of the remaining Mid-Willamette Valley Acute Care Region funds as presented; John Lattimer seconded the motion. The motion passed unanimously.*

b. May 2018 year-to-date YTD financial update

c. June 2018 preliminary financial update

d. Networking Capital (NWC) waterfall YTD

Copies of the May and June 2018 YTD financial reports and NWC report were provided in advance of this meeting. Darlene walked the committee through the reports.

e. Mental health utilization update

Justin reviewed the mental health utilization graphs for services July 1, 2017 through May 31, 2018.

- The committee discussed the increase in mental health services and associated costs.
- The need to implement a standardized level of care system and a utilization review process for all providers was discussed.
- Justin said more members are being served in the community than previous years and individual therapy is the biggest cost-driver.

f. Cost containment

Justin presented a document with a break-down of BCN's cost containment issues.

- Group discussion ensued regarding BCN's current and future financial situation and the various contributing factors.
- The board was not in support of reducing provider rates.
- No action was taken and the board agreed to table this matter and will revisit at a future meeting.

6. Contracts (action)

a. 2017 outpatient mental health provider contract increases

Justin sought board approval for increasing 2017 contract maximums for the following providers:

- Trillium Family Services
- Center for Addiction & Counseling Services
- Liberty House

MOTION: *Greg Hansen made a motion to approve contract increases as presented for Trillium Family Services, Center for Addiction and Counseling Services, and Liberty House totaling \$53,598.00; Jackie Haddon seconded the motion. The motion passed unanimously.*

b. Wraparound fidelity staff contract FY 2017-18

A memo was provided in advance of this meeting requesting board approval to execute contracts for wraparound fidelity staff for Marion and Polk Counties.

MOTION: *Commissioner Carlson made a motion to authorize the board chair to execute contracts for wraparound fidelity staff for Marion County for \$61,961 and Polk County for \$32,075; Greg Hansen seconded the motion. The motion passed unanimously.*

c. MV-Wrap family & training support contracts

Darlene called the committee's attention to the memo seeking board approval to execute contracts for MV-Wrap family and youth training support for the following:

- Marion County contract 8/2017 – 6/2018 for \$275,750

Darlene noted that the morning of this meeting, Marion County submitted an additional amount of \$3,772.00 to be added to the contract, for a total of \$279,522.

- Oregon Family Support Network (OFSN) contract FY 2018-19 for \$175,441
- Youth MOVE Oregon (YMO) contract FY 2018-19 for \$80,758

MOTION: *Commissioner Carlson made a motion to authorize the board chair to execute contracts for MV-Wrap family and training support for: Marion County for \$279,522, Oregon Family Support Network (OFSN) for \$175,441, and Youth MOVE Oregon (YMO) for \$80,758. John Lattimer declared a conflict of interest and abstained from voting. Greg Hansen seconded the motion. The motion passed unanimously.*

d. In-House Graphics contract increase FY 2018-19

Darlene sought board approval to amend the contract with In-House Graphics and to increase the contract amount.

- In-House Graphics is the entity BCN used to design and build its new website and to provide ongoing technical support.
- The board asked how much has been paid against the current contract and what is the current contract start and end date.
- The board did not approve this request for contract amendment, rather, it was requested that a new contract be executed within Justin's signature authority.

7. Other

a. Provider Recruitment Incentives

The board requested an update on the provider recruitment incentives approved at the February 27th meeting. Rob McAdam will provide the board with an update at the August meeting.

b. List of executed contracts (information)

A list of contracts and amendments executed since the June 14, 2018 meeting was distributed in advance of this meeting; there were no questions.

c. Executive session (if needed) - pursuant to ORS 192.660 Sec. 2 (a) (b) (f) (h) or (i)

An executive session was not convened.

Commissioner Pope adjourned the meeting at 4:50 PM.

Minutes were prepared by Andrea Dabler.

Next meeting: Tuesday, August 28, 2018, 3:00 PM