

**MVBCN Executive Committee  
Minutes of the Meeting  
Tuesday, September 26, 2017  
3:00 PM  
2965 Ryan Dr. SE, Salem, OR 97301**

**Board Members Present**

Jackie Haddon, Valley Mental Health  
Greg Hansen, Administrative Officer, Polk County  
John Lattimer, Chief Administrative Officer, Marion County  
Lisa Lillico, Consumer Advocate  
Tim Markwell, New Perspectives Center for Counseling and Therapy, alternate  
Commissioner Pope, Polk County

**County Health Departments**

Noelle Carroll, Director, Polk County Health Services  
Cary Moller, Administrator, Marion County Health Department

**MVBCN Staff**

Cindy Becker, Executive Director  
Darlene Krenitz, Finance & Operations Manager  
Andrea Shippey, Executive Assistant

**Guest**

Lisa Harnisch, Executive Director, Marion & Polk Early Learning Hub, Inc.

**1. Call meeting to order: Welcome and introductions**

Commissioner Pope called the meeting to order at 3:00 PM and invited everyone present to introduce themselves, noting that Commissioner Carlson was excused from today's meeting.

**2. Public Comment**

Commissioner Pope allowed for public comment; there was none.

**3. Approval of previous meeting minutes for July 25, 2017 (Action)**

**MOTION:** *Greg Hansen made a motion to approve the Executive Committee minutes from the July 25, 2017 meeting; Lisa Lillico seconded the motion. The motion passed unanimously.*

**4. BCN Executive Director's Report (Information)****a. 190 Transition****PERS Resolution (Action)**

Cindy presented a revised resolution that replaces resolution #2017-004 approved and signed at the August 22<sup>nd</sup> meeting. Resolution #2017-005 reflects revised wording reflecting BCN's intent to enter into a Coverage Agreement with the State of Oregon for the Public Employees Retirement System

(PERS). The revised language was provided by PERS; the resolution was reviewed and signed by BCN's Legal Counsel.

**MOTION:** *Greg Hansen made a motion to authorize Board Chair to sign PERS Resolution #2017-005 as presented; John Lattimer seconded the motion. The motion passed unanimously.*

**b. Staffing Update**

There are three vacant Mental Health Specialist 3 clinical positions; all positions will be posted for recruitment soon. Interviews for the Data Analyst position are scheduled for the first week in October.

**c. Job Fair**

BCN will be hosting a Job Fair on October 10<sup>th</sup> at Winema Place, Chemeketa Community College from 3:00 – 7:00 PM. All of BCN's contracted providers were invited to host a table to market their agency and to recruit individuals seeking employment.

**d. Addictions Proposal**

Cindy met with WVCH and WVP to discuss the proposal that she presented to the Board at the July meeting to pursue transferring alcohol and drug services (contracts and budget) from WVP to BCN. The topic is tabled for now; there is no timeline to revisit the discussion. Commissioner Pope suggested putting this topic on WVCH's list for strategic planning issues.

**e. Office Move**

The office move is scheduled for Friday, October 13<sup>th</sup>. A date for an open house has not been decided.

**5. Consumer Advocates report on Annual Alternatives Conference 2017 and Hands Across the Bridge Event**

**a. Alternatives Conference 2017**

Lisa Lillico reported on the annual Alternative Conference in Boston, MA in August. Lisa was one of five consumer advocates who attended the conference by way of BCN-sponsored scholarships. The conference took place over 5 days with a menu of 61 different workshops for attendees to choose from. Clay Peterson, BCN's Peer Network Program Coordinator accompanied the advocates to the conference.

**b. Hands Across the Bridge**

The Marion Polk Peer Coalition Hands Across the Bridge event took place on September 8<sup>th</sup> at the Marion Square Park and the Marion Street Bridge. There were over 400 attendees, multiple vendor tables, including BCN, and Marion County arranged for a drone to fly over and capture video of the event.

**6. Financial Update (Information / Action)**

**a. July & August 2017 YTD Financial Update (Information)**

Darlene Krenitz walked the committee through the July and August YTD financial reports.

**b. Sponsorship – Out of the Darkness Walk for Suicide Awareness (Action)**

Cindy sought Board approval for \$1,000 sponsorship for the American Foundation for Suicide Prevention (AFSP) for their annual Out of the Darkness Walk to Fight Suicide on October 14<sup>th</sup> in Salem at the Riverfront Park.

- BCN staff will be participating in the walk and hosting an exhibit booth.
- The Board agreed this event is worth supporting and aligns with BCN's mission.

**MOTION:** *John Lattimer made a motion to approve \$1,000 sponsorship to the American Foundation for Suicide Prevention for their annual Out of the Darkness Walk to Fight Suicide; Jackie Haddon seconded the motion. The motion passed unanimously.*

{Tim Markwell arrived at 3:26 PM.}

## **7. Contracts (Information/Action)**

### **a. Outpatient Expansion (Information/Action)**

Cindy sought Board approval for 2017 expansion proposals for community-based services for three outpatient providers:

- Bridgeway Recovery Services
- Trillium Family Services
- Youth Villages

Kathleen Horgan joined this part of the discussion to answer questions related to Youth Villages' services and expansion. Youth Villages provides intensive services for children involved in MV Wrap and New Solutions stepping down from psychiatric inpatient hospitalization and/or higher levels of care.

{Lisa Harnisch arrived 3:45 PM.}

The committee deliberated on the expansion requests and expressed their concerns. The Board wants to see performance measures and data outcomes.

- Cindy said BCN is putting performance measures in 2018 provider contracts
- The Board emphasized the need for performance reporting and data.

**MOTION:** *Jackie Haddon made a motion to approve funding expansion for the three outpatient providers as presented; Greg Hansen seconded the motion with discussion.*

John Lattimer echoed the concerns expressed by the committee.

*The motion passed unanimously.*

### **b. Local Government Personnel Institute (LGPI) (Action)**

Cindy presented a request for contract approval with the Local Government Personnel Institute (LGPI) for assistance with human resources and labor relations work related to BCN's 190 transition.

**MOTION:** *Greg Hansen made a motion to approve the contract with the Local Government Personnel Institute up to \$40,000 contract maximum; Jackie Haddon seconded the motion.*

John Lattimer abstained from voting due to a conflict of interest.

*The motion passed unanimously.*

### **c. Lisa Harnisch – Early Learning Hub Proposal - Sole Source Contract Approval (Information/Action)**

Cindy welcomed Lisa Harnisch, Executive Director, Marion & Polk Early Learning Hub, Inc.

- Lisa provided a PowerPoint presentation about the Hub and provided background on the Hub's work and presented the Early Learning Hub Proposal. The proposal is for a 1 year project for the Hub to coordinate services and supports for prevention and early intervention to children and families in Marion and Polk Counties.
- Lisa invited questions, comments, and concerns from the committee.

**MOTION:** *John Lattimer made a motion to approve the Marion & Polk Early Learning Hub proposal for sole source contract as presented; Jackie Haddon seconded the motion. The motion passed unanimously.*

**8. Other (Information/Action)**

**a. List of Executed Contracts**

A list of executed contracts and amendments since the July Executive Committee was distributed in advance of this meeting; there were no questions.

**b. Executive Session (if needed) - pursuant to ORS 192.660 Sec. 2 (a) (b) (f) (h) or (i)**

An executive session was not convened.

Commissioner Pope adjourned the meeting 4:45 PM.

Minutes were prepared by Andrea Shippey.

*Next meeting: Tuesday, October 24, 2017 at 3:00 PM*